



Covenant United Methodist Preschool
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 Certificate of Approval #09-15-3677 PEI License #29
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Dear Covenant Families,

Welcome! We here on the Covenant Preschool staff are so excited to begin this year.

We had a wonderful turn out for our play dates prior to school opening. Thank you to all families who joined us. Loved seeing you!

As we begin the start of the school year, please know it is very common that the first week of class, even the first month, can be challenging for some children. Tears and uncertainty when separating from mom or dad is totally age appropriate. Please walk your child into the building and to their classroom and sign them in. The staff and I are accustomed to tears and screams and we will gently handle the situation from there.



What we need from you is: say good-bye to your child; give him/her a kiss and hug; tell him/her that you love them and will return after class to pick them up. Delaying your departure only makes the situation harder for your child so please leave right away after saying good-bye (seriously!). I am happy to call you throughout the morning with candid updates the first few weeks so you can leave without worrying all morning if your child is ok. If your child is having an especially hard time, I will tell you. Also, please be prompt in picking up your child... it really does matter. If you are late at pick up time, your son or daughter may worry

you are not coming (this remains true all year – on time pick up is very important to preschoolers).

CARPOOLS: Many parents do participate in carpools. Carpools are great! If other people will be transporting your child, please be sure their name is listed on the Pick Up Authorization Form you completed at time of registration. Staff **will not** release a child to anyone not on your list. The staff will ask for a picture ID if we do not know the person. If your child goes home with another child for a play date, the teacher will need a permission note from you. If an emergency occurs and someone other than a person listed on your form must pick up your child, simply call the main office at 301-527-9300 or email Lisabroadman@covenant-umc.org.

FOOD ALLERGIES AND ASTHMA: A *Food Allergy Action Plan* will need to be completed for any child who has a food allergy. The form may be downloaded off our website (www.covenantumpreschool.org) or please ask me for a copy of the form. If your child has severe and/or numerous allergies it may be best if the parent provide their child's daily snack. Children with asthma severe enough they may possibly require treatment at school must complete an *Asthma Action Form* also obtainable from our school website or office.



CHAPEL AND SHOW 'N TELL: Chapel and Show 'n Tell will begin in October for all classes.

TUITION: Monthly tuition is due the first day of each month and is late after the 10th of the month. **Your September tuition is due by September 10, 2018.** A \$35 late fee will be assessed after the 10th. **Please write your child's name on your check in the memo section.** A locked collection box is located in the main hallway – please, do not send your check into the classroom to the teacher.

BUCKETS: Your child's bucket should come to school every day – no exceptions unless noted by the teacher. This is the method used to send art/craft projects and parent notes back and forth. No toys in the buckets, please.

STUDENT ABSENCES: If your child is ill and will not be coming to class; please call the school office 301-527-9300 and leave a message or email Lisabroadman@covenant-umc.org before 9:15am. If your child's teacher prefers you contact her directly, please do so.

COMMUNICATING WITH TEACHERS: If you need to talk with your child's teacher, please contact her to set up a time mutually convenient for both of you. The teachers are here to serve your family and welcome the opportunity to share your child's progress and discuss concerns you may have. Please note formal parent-teacher conferences will be held in both November and February.

CLASS LISTS: A list of children in your child's class will be sent out. ***If there is an error in your address, email, or telephone number, please write the correction on a piece of paper and return to me at drop off or pick up or email me with changes.*** Late September after all corrections have been received, an updated roster will then be forwarded to the class.

FINANCIAL QUESTIONS: The school's bookkeeper/administrative assistant is happy to discuss any accounting questions you may have. Please stop by and see her. If you need a receipt for tuition please let Mrs. Kennedy know and she will provide them to you monthly.

PRESCHOOL BOARD: The Preschool Board of Directors has two parent representatives. They are Krista Autry, parent to Nora who is in the MWF 4 year old class and Colleen Rucker, parent to TJ who is in the M-F 4 year old class. The Board is our governing body and helps to make the school run smoothly and efficiently. Please feel free to get to know them.

PRESCHOOL DAYS OFF: The preschool has no vacation days during the month of September. Even though MCPS may be closed or have early releases, CUMP does not follow those dates. Please check our school calendar for details.

PARKING LOT: Please remember to drive slowly in the parking lot. Your children can be difficult to see and many people drive large vehicles. Please hold your child's hand in the parking lot.

The staff and I look forward to the upcoming year with joy! If you have any questions or concerns, please give me a call (301-527-9300), send me an e-mail at Lisabroadman@covenant-umc.org . I am always available to help.

Blessings,

Lisa Broadman, Preschool Director

CURRICULUM:

The Pre-Kindergarten classes will be going into greater depth and detail than our three-year-old children. All students cover subject areas unless noted.

Social Studies

- A. School Routine
- B. Friends
- C. Safety

Science

- A. Weather Chart
- B. Magnets
- C. Dehydration (4 & 5 day Pre-K)

Language & Literacy

- A. Storybook Units-Listening Skills
- B. Left to Right Progression

- C. Weekly Readers (Pre-K)
- D. Letters & Phonics- A-C (Pre-K)
- E. Manuscript - Letters A-C (4 & 5 day Pre-K)

Math

- A. Review of Basic Shapes & Oval, Diamond, Star & Heart (Pre-K)
- B. Primary & Secondary Colors (3's)
- C. Time Concepts -- Before, After, Always, Sometimes, Never (Pre-K)
- D. Date of Birth (Pre-K)
- E. Calendar (Pre-K)

Spiritual

- A. God Loves You

BLESSINGS AT SNACK TIME:

Each day prior to eating snack the children say a blessing. They are as follows:

Come Lord Jesus, be our guest. And let this food to us be blessed. Amen (3s)

Thank you God for home and school. For rain and sunny weather. Thank you for the food we eat and that we are all together. Amen (4s)

SEPTEMBER DEADLINES:

School Logo T-Shirt/Sweatshirt deadline is **Friday, September 28th**. Place check amount along with order form in your child's bucket.

Scholastic Book Club deadline for order forms and money are due **on Monday, September 24th**. Order on-line or place your order form and money in your child's bucket.



LUNCH BEGINS:

Lunch for all classes begins on Monday, September 10 and Tuesday, September 11. Classes will stay till 1:15. **Please remember CUMP is a NUT FREE school. Sunbutter is sold at Trader Joe's, Wegmans and many local grocery stores. It is a good alternative to peanut butter. If you use sunbutter, label the wrapper the first few times in order for the teachers to know that it is not peanut butter. Also, please write your child's name on the outside of his/her lunchbox.**

Picture Day

Individual and class pictures will be taken in September. Feel free to send your child to school in a 'nicer' outfit – we will do our best to keep them neat and clean! Pictures are taken first thing in the morning so the chance of them looking their best is still good! ☺

If you have more than one child, we can arrange to have them photographed together if you let us know in advance.

This company takes amazing pictures that you will love for years to come!

Specific Dates:

TWTh 3s Wednesday September 26th
MTTh 3s Thursday, September 27th

MWF 4s Wednesday, September 26th
T-F 4s Thursday, September 27th



Meet Mrs. Kennedy!

Pat Kennedy

Contact Me: Pkennedy2020@gmail.com



My Education

Graduated from University of Maryland with a Business Management Degree



Something About Me

I retired from the federal government after working for 44 years. Soon into retirement, my daughter coerced me into working again by telling me, "retirement doesn't agree with you!" I thought it did!

The Basics

I grew up in Uniontown, Pennsylvania and came to Washington, DC after graduation.

I am a widow and Lisa Broadman is my daughter. I have two wonderful grandsons that are the lights of my life!

I enjoy reading, flowers and keeping as fit as possible.

I love all varieties of music, though I am partial to Andea Bocelli. The beach is my favorite place to be!

My Favorites!

Food: Seafood

Color: Purple

Movie: Blind Side and Cars

Vacation: Any place with a beach!

Drink: Cosmos

Sports: Ravens and Terps

Singer: Andrea Bocelli

Hobby: Helping others in need

Restaurant: Bonfish

Store: QVC

Candy: Red Licorice

Flower: Yellow Roses



